

Chemical Product Safety Technical Officer

Job ID
REQ-10036762
Jan 17, 2025
Ireland

About the Role

About the Role:

Join our Global Health, Safety, and Environment team as a Chemical Product Safety Technical Officer and be part of our mission to protect people and the environment. In this role, you'll embrace operational excellence by maintaining an efficient and effective program for managing material and product hazard information. Your responsibilities will include minimizing hazard-related risks, preventing future material hazard liabilities, and supporting an end-to-end process encompassing material/product initialization, study management, classification, labelling, SDS generation, and transport classification.

Location: Dublin, Ireland #LI-Hybrid

Responsibilities:

Your responsibilities will be but are not limited to:

- Manage and conduct daily activities in support of an efficient and effective end-to-end HSE chemical product safety / product stewardship process.
- Administrative maintenance of materials in Novartis HSE database (Enablon Hazcom).
- Support in Safety Data Sheet (SDS) generation and distribution, material / product initialization, HSE data management.
- Support Chemical Product Safety (CPS) Team in GHS/CLP classification and Dangerous Goods checks of materials.
- Specializes in data entry activities from HSE study reports to Novartis HSE system.
- Collaborate, support and provide process / technical expertise to relevant business units, supporting functions and sites with respect to material and product compliance, facilitating business continuity and protecting the reputation of Novartis across the value chain.

Education, Qualifications, Skills and Experience

Essential for the role:

- Bachelor's degree in chemistry, life sciences, or related field.
- Previous experience in similar positions, preferably in data management, data entries or HSE.
- Previous experience in GHS/CLP classification, labelling of materials, SDS creation or other HSE topics.
- Experience in HSE data management (HSE Management Systems; HSE IT Systems, SDS management and related; HSE hazard identification, risk assessment and control; Product registration and product regulatory classifications Supply Chain management).

- Proficiency in Microsoft office.
- Fluent English (oral and written).

Desirable for the role:

- Experience with Enablon Hazcom and/or 3E and/or SAP.
- Learning agility in IT tools and databases.
- Project management experience.

Commitment to Diversity & Inclusion:

We are committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

Role Requirements

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

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Benefits and Rewards: Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

Division

Ethics Risk & Compliance

Business Unit

Corporate

Location

Ireland

Site

Dublin (NOCC)

Company / Legal Entity

IE02 (FCRS = IE002) Novartis Ireland Ltd

Functional Area

Legal & Intellectual Property & Compl.

Job Type

Full time

Employment Type

Regular

Shift Work

No

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