

Buyer (with Italian)

Job ID
REQ-10024558
Oct 24, 2024
Czech Republic

About the Role

Major accountabilities:

- End to end support on sourcing and contracting activities for Italian market
- Categories: Marketing and corporate spend
- Support the development of the Category Strategy and the Annual Category Plan for Novartis Italy
- Implement sourcing business plan for area of responsibility -Deploy actions within categories, support the development of Category targets, and deliver savings targets where appropriate -Support the aggregation of all Category level data across Divisions to inform the top-down target setting process.
- Support the collection of supplier, market, Category and internal business information at country level
- Collaborate with Region Europe and Global Category Managers to implement the Procurement strategies in the country.
- Supports the tracking and documentation of risk and issue management for the category.
- Facilitate contract management and execution for Novartis Italy
- Vendor Master data maintenance
- Understand applied practice, concepts and process in one or more procurement disciplines (e.g. category management, negotiation, contracts, systems and processes, project or information management).
- Create/Manage spend, Savings, Vendors, POs reports for the categories under the scope.

Minimum Requirements:

- Procurement Experience 1 to 3 years.
- Experience in Excel & MS Office tools
- Internal And External Customer Needs Analysis & Satisfaction Studies.
- Negotiation skills
- Root Cause Analysis And Problem-Solving.
- Vendor Management
- SAP Ariba experience

Languages :

- English
- Italian is essential
- Spanish/French is an advantage

Role Requirements

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a

community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together?
<https://www.novartis.com/about/strategy/people-and-culture>

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Division

Operations

Business Unit

CTS

Location

Czech Republic

Site

Prague

Company / Legal Entity

CZ02 (FCRS = CZ002) Novartis s.r.o

Functional Area

Procurement

Job Type

Full time

Employment Type

Regular

Shift Work

No

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