

# Patient Safety Specialist

Job ID  
REQ-10026629  
Nov 18, 2024  
Canada

## About the Role

Major accountabilities:

## Your responsibilities include, but are not limited to:

- Manage the collection, processing, documentation, reporting, reconciliation and follow-up of adverse event reports for all Novartis products.
- Handle reporting, submission, and distribution of safety reports to Local Health Authorities and clinical operations in collaboration with other departments.
- Develop and implement local procedures to ensure compliance with global Patient Safety procedures and national requirements.
- Collaborate with other departments to ensure adherence to Novartis vigilance requirements in projects involving safety data collection.
- Ensure adequate vigilance provisions in contracts.
- Support Pharmacovigilance activities such as local literature monitoring and training material preparation.
- Prepare and submit compliance reports, identifying root causes for late reporting and implementing corrective actions.
- Provide support for internal audits, Local Health Authority inspections, and implementation of CAPA plans.

What you'll bring to the role:

Essential:

- Healthcare Professional (e.g., Medical Doctor, Nurse, Pharmacist), life science degree or equivalent training and experience.
- Knowledge of national and international regulations for pharmacovigilance
- Knowledge of pharmacological and medical terminology
- Good communication and interpersonal skills
- Quality and results oriented
- Computer skills
- Fluent in both written and spoken English and French

Desirable:

- Previous experience in the pharmaceutical industry or as a Patient Safety Specialist

Minimum Requirements:

## Role Requirements

**Why Novartis:** Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other.

Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together?

<https://www.novartis.com/about/strategy/people-and-culture>

**Join our Novartis Network:** Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up:

<https://talentnetwork.novartis.com/network>

**Benefits and Rewards:** Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

Division

Development

Business Unit

Innovative Medicines

Location

Canada

Site

Montreal

Company / Legal Entity

CA04 (FCRS = CA004) NOVARTIS PHARMA CANADA INC.

Alternative Location 1

Canada

Functional Area

Research & Development

Job Type

Full time

Employment Type

Regular

Shift Work

No

[Apply to Job](#)

Job ID

REQ-10026629

## Patient Safety Specialist

[Apply to Job](#)

---

**Source URL:** <https://jobapi.novartis.com/req-10026629-patient-safety-specialist>

### List of links present in page

1. <https://jobapi.novartis.com/req-10026629-patient-safety-specialist>
2. <https://www.novartis.com/about/strategy/people-and-culture>

3. <https://talentnetwork.novartis.com/network>
4. <https://www.novartis.com/careers/benefits-rewards>
5. [https://novartis.wd3.myworkdayjobs.com/en-US/Novartis\\_Careers/job/Montreal/Patient-Safety-Specialist\\_REQ-10026629-2](https://novartis.wd3.myworkdayjobs.com/en-US/Novartis_Careers/job/Montreal/Patient-Safety-Specialist_REQ-10026629-2)
6. [https://novartis.wd3.myworkdayjobs.com/en-US/Novartis\\_Careers/job/Montreal/Patient-Safety-Specialist\\_REQ-10026629-2](https://novartis.wd3.myworkdayjobs.com/en-US/Novartis_Careers/job/Montreal/Patient-Safety-Specialist_REQ-10026629-2)