

# Associate Director, Content Adaptation - French Speaking

Job ID  
REQ-10028566  
Nov 14, 2024  
United Kingdom

## About the Role

### Location

The role is a home based role which can be based from UK, Ireland or Spain. Candidates will need the right to work in the home based location without visa support or relocation.

### Major Accountabilities

- **Project Management:** Responsible for management of assets through the production process e.g. meeting timelines; allocating resources; aligning stakeholders; managing demand forecasting and prioritisation process;
- **Brand Management/ Global to local content Management:** Ensures global master content is adapted to local regulatory requirements so it is compliant and ready for implementation in markets. Responsible for localisation of content to meet local needs (e.g. for imagery) whilst retaining global master story look and feel.
- **Relationship Management:** Works with key stakeholders including the Production Partner; Translation Partners; Global TA's; Local TA's; BE&E and Production Hub management team to make sure global assets are adapted for use by markets.
- **Team Leadership:** Leads team of Content Adaptation Managers aligned to specific markets and ensures delivery of work product through the team.

### Commitment to Diversity & Inclusion:

We are committed to building an outstanding, inclusive work environment and diverse teams representative of the patients and communities we serve.

### Minimum Requirements

- Extensive knowledge of pharmaceutical industry marketing as it relates to digital Content creation - experience of creation of sales aids, sales force emails, web assets and Omni channel strategy.
- Strong Project Management skills - timeline management; forecasting; resource allocation; prioritisation methodologies and PMO approaches e.g. RISK and RASCI development. Knowledge of Agile methodologies is desirable

- Experience with global content adaptation for use by markets either within agencies or life science companies. Solid understanding of content quality aspects to be able to drive agency deliverables on time and with the right quality.
- Understanding of the regulatory environment for developing promotional content for HCPs
- Strong cross functional relationship management skills
- Team leadership experience is advantageous
- Experience with working with DAM/MLR tools is beneficial
- Fluency in English and French required

### Why Novartis?

Our purpose is to reimagine medicine to improve and extend people's lives and our vision is to become the most valued and trusted medicines company in the world. How can we achieve this? With our people. It is our associates that drive us each day to reach our ambitions. Be a part of this mission and join us! Learn more here: <https://www.novartis.com/about/strategy/people-and-culture>

### You'll receive:

Competitive salary, Annual bonus, Pension scheme, Share scheme, Health insurance, 25 days annual leave, Flexible working arrangements, subsidized dining facilities, Employee recognition scheme, learning and development opportunities.

## Role Requirements

**Why Novartis:** Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

**Join our Novartis Network:** Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up: <https://talentnetwork.novartis.com/network>

**Benefits and Rewards:** Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

Division

International

Business Unit

Innovative Medicines

Location

United Kingdom

Site

London (The Westworks)

Company / Legal Entity

GB16 (FCRS = GB016) Novartis Pharmaceuticals UK Ltd.

Alternative Location 1

Ireland

Alternative Location 2

United Kingdom  
Alternative Location 3  
Spain  
Functional Area  
Marketing  
Job Type  
Full time  
Employment Type  
Regular  
Shift Work  
No  
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2. <https://www.novartis.com/about/strategy/people-and-culture>
3. <https://www.novartis.com/about/strategy/people-and-culture>
4. <https://talentnetwork.novartis.com/network>
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6. [https://novartis.wd3.myworkdayjobs.com/en-US/Novartis\\_Careers/job/London-The-Westworks/Associate-Director--Content-Adaptation---French-Speaking\\_REQ-10028566-2](https://novartis.wd3.myworkdayjobs.com/en-US/Novartis_Careers/job/London-The-Westworks/Associate-Director--Content-Adaptation---French-Speaking_REQ-10028566-2)
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