

# Sr. Operational Scheduler

Job ID  
REQ-10009744  
Nov 08, 2024  
Türkiye

## About the Role

### Key Accountabilities:

- Create Planning and Scheduling of production volumes, based on the customer orders and forecast
  - Balance the supply and demand between customer and production
  - Manage handling of products, materials and their dispatch
  - Ensure delivery of materials at right time and quantity
  - Ensure traceability of finished goods, raw and packaging materials
  - Follow up the supplier performance
  - Analyze and control the material stock
  - Follow up and report KPIs
- Will work within the Production Process Support Unit and will report to Process Support Unit Lead.

\*\*\*Position will be located in Novartis Kurtköy site.

### Minimum Requirements:

- Bachelor's degree in Engineering (Industrial Engineering preferred)
- Experience in production or material planning (Pharma Industry preferred)
- Understanding of MRP II methodology
- Able to report accurately and meet deadline
- Ability to work in a fast-paced changing environment
- Project management, problem solving and analysis
- Good analytical thinking skills
- Team working and customer oriented mindset
- Strong interpersonal skills with customers
- Proficiency in MS Office applications
- Command of SAP (PP & MM), SAP APO (DP, PP & DS)
- Excellent communication skills both in English and Turkish

- Good negotiation skills in English
- Good at conflict management •Minimum 3 years of experience

## Role Requirements

**Why Novartis:** Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

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Division

Operations

Business Unit

Innovative Medicines

Location

Türkiye

Site

İstanbul Kurtköy

Company / Legal Entity

TR01 (FCRS = TR001) Novartis Sağlık, Gıda ve Tarım Ürünleri San. Ve Tic. A.Ş.

Functional Area

Technical Operations

Job Type

Full time

Employment Type

Regular

Shift Work

No

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